**Tasks for MAP Implementation In KPBSD Fall 2019**

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| **Summer 2019** | | |
| ***Who*** | ***Responsibilities/Tasks*** | ***Resources Needed/Notes*** |
| **District** | * Train school leadership teams * Upload student rosters * Distribute teacher usernames and passwords to access MAP |  |
| **School Administration** | * Attend MAP Training * Develop a plan to train school site staff * Develop a plan for testing students (schedule, time frame, locations) |  |
| **Teachers** |  |  |

**Notes for planning and implantation of tasks:**

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| **August-October 2019** | | |
| ***Who*** | ***Responsibilities/Tasks*** | ***Resources Needed/Notes*** |
| **District** | * Support schools with implementation process and testing as needed. |  |
| **School Administration** | * Train school staff and teachers on testing * Develop a school testing plan * Develop protocol and timeframe to look at data after testing |  |
| **Teachers** | * Get MAP login and set up password – Login to [www.teach.mapnwea.org](http://www.teach.mapnwea.org) before testing * Create testing sessions * Prepare students for testing * Test students * Start looking at data by pulling up essential reports |  |

**Notes for planning and implantation of tasks:**