**Set Up Testing Session:**

To begin, log into MAP ([https://teach.mapnwea.org](https://teach.mapnwea.org/)) and click **Manage Test Sessions** on the left.

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**Next, choose** Find Students to Test

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1. Click **Find Students to Test**.
2. Choose search criteria and then click **Search**.   This should be all the students in the class chosen.
3. Review the search results, deselect students if needed, and click **Add Students**
4. **Scroll Down to Student List**



5. Select each student by clicking the check box next to last name and click **Assign Test.** With their tests assigned, students will have it selected automatically when they sign in.

6. Click **Save Session**.  By saving it, you or someone else can use this testing session at a later time.