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|  | | **Nikiski Middle/High School**  **PLC**  **Agenda and Meeting Notes** | | |
| QUESTIONS TO GUIDE WORK:   1. What do we want our students to learn? 2. How will we know they have learned it? 3. How will we respond when a student experiences difficulty? 4. How will we respond when a student already knows it? | | | | |
| Long Term SMART Goal: | | | Short Term SMART Goal: | |
| Date: | Beginning Time:  Ending Time: | | | Location: |
| Team Members Present: | | | Team Members Absent: | |
| Topic(s) of Discussion (before meeting): | | | | |
| Key Ideas and New Information Presented (during meeting): | | | | |
| Classroom Applications Before the Next Meeting: | | | | |
| Concerns/Reflections/Recommendations: | | | | |
| Plans for the Next Meeting: | | | | |
| Individual Assignments for Next Meeting: | | | | |
| Needs from Admin/Instructional Coach/Leadership Before Next Meeting: | | | | |
| Next Meeting Date and Time: | | | | |